



Application Form Certified Health Executive (CHE) Program

(Please print or type)

Mr. Mrs. Ms. Dr. Other (Specify) _____

*CHE applicants must be a CCHL member in good standing when applying to the CHE Program.
Membership application will be processed prior to the CHE one when submitting both.*

CCHL Member ID: _____

First Name _____ Last Name _____

Title _____

Organization _____

Address _____

City _____ Province _____ Postal Code _____

Telephone (Work) _____ Telephone (Home) _____ Fax _____

E-mail _____

General

Preferred language: English French

Where did you learn about the CHE Program:

College Presentation/e-blasts Colleague Website FORUM Communiqué Chapter

Event (Specify) _____

Other (Specify) _____

Requirements

To be eligible to apply for the CHE program, you need to be an individual member of the College in good standing and must:

- **Hold a Master's degree** (copies of degrees required) with a minimum of two consecutive years' experience in Canadian health leadership within the last three years; or
- **hold a Baccalaureate degree** (copies of degrees required) with a minimum of five consecutive years' experience in Canadian health leadership within the last seven years and be able to demonstrate progressive and cumulative

educational/professional advancement in health leadership through a prior learning assessment recognition (PLAR) - Additional fees apply.

Important note: Degrees (Master and Baccalaureate) must be from a recognized Canadian accredited University. Should you have a degree from a foreign University, you must provide proofs of equivalence by a Canadian accredited university. Please consult the Canadian Information Centre for International Credentials for further information at: <http://www.cicic.ca/indexe.stm>

Application Refund Fees: If your application is rejected, a refund will be issued, less \$156.51 (including HST) administration fee.

Category and fees Information: *Please note that partners and strategic alliances are subject to change without notice – for those applying to the CHE program, please check with the CHE team.*

CATEGORY	2015 FEES	DEFINITION
Regular	\$970.95	Those not qualifying under the other categories
Extra/Forces	\$626.43	Those enrolled in The Executive Training for Research Application (EXTRA) program - CFHI
College Partners - Master's Program	\$519.91	Those currently enrolled in the following masters programs when applying for the CHE Program <ul style="list-style-type: none"> <input type="checkbox"/> Athabasca University - MBA for Health Leaders <input type="checkbox"/> University of Toronto, Health Policy Management and Evaluation - MHSc <input type="checkbox"/> Université de Montréal - MASS <input type="checkbox"/> Université Laval -maîtrise en développement des organisations - gestion stratégique du développement <input type="checkbox"/> University of Ottawa, Telfer School of Management - MHA <input type="checkbox"/> Dalhousie University - MHA <input type="checkbox"/> UBC - Sauder School of Business - EMBA in Health Care <input type="checkbox"/> UBC - MHA <input type="checkbox"/> UWO - Schulich School of Medicine & Dentistry - MPH Program <input type="checkbox"/> York University, Schulich School of Business - MBA program with Specialization in Health Industry Management <input type="checkbox"/> Queen's University - MBA program with Certificate in Health Management <input type="checkbox"/> University of Alberta, School of Public Health - MPH <input type="checkbox"/> University of Saskatchewan, School of Public Health - MPH <input type="checkbox"/> McMaster University, DeGroot School of Business - MBA with specialization in "Health Services Management" <input type="checkbox"/> McMaster University - MHM <input type="checkbox"/> McGill University - IMHL Program <input type="checkbox"/> Royal Roads University, School of Leadership Studies - MA in Leadership (Health Specialization) <input type="checkbox"/> Johnson-Shoyama Graduate School of Public Policy (JSGS) at the University of Regina/Saskatchewan - MHA
College Partners - Certificate Program	\$845.66	Those currently enrolled in the following certificate programs when applying for the CHE Program <ul style="list-style-type: none"> <input type="checkbox"/> Canadian Medical Association - PMI Institute <input type="checkbox"/> Canadian Health Care Association - LTCM Certificates <input type="checkbox"/> Fraser Health Leadership Development Program - Leading for Engagement <input type="checkbox"/> CNA-DWHLI (Canadian Nurses Association Dorothy Wylie Health Leaders Institute) <input type="checkbox"/> Red River College - Health Services Leadership & Management Certificate Program
College Partners - Employers	\$783.01	<ul style="list-style-type: none"> <input type="checkbox"/> Members of the Canadians Forces working in health care <input type="checkbox"/> North East Community Care Access Centre (NECCAC) <input type="checkbox"/> Menno Place <input type="checkbox"/> Bruyère Continuing Care <input type="checkbox"/> Providence Health Care, BC <input type="checkbox"/> Island Health <input type="checkbox"/> WorkforceEdge

Documents required: *Please include all required documents under the category you apply for to avoid possible delay in the application assessment.*

Documents/Categories	Regular	Extra/Forces Cohort	Master's Program	Certificate Program	Canadian Forces
Completed application form with payment	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Curriculum vitae with detailed position descriptions	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Copies of degrees granted	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Reference letters <u>signed</u> from your current/ previous supervisor	2 letters (one must be from a CHE)	2 letters (one must be from a CHE)	1 letter	2 letters (one must be from a CHE)	2 letters (one must be from a CHE)
Proof of enrolment with date of completion from the Master's program Director	N/A	N/A	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	N/A

Reference(s)

① Name _____ Title _____
 Organization _____

② Name _____ Title _____
 Organization _____

Important note: Please include your reference letter(s), signed, with your CHE application

Payment Information *(Please note that fees are subject to change without notice)*

- \$970.95 - Regular
- \$626.43 - Extra/Force
- \$783.01 - College Partners - Employers
- \$519.91 - College Partners - Master's Program

Please note: payment will be processed on receipt of application. Upon assessment, should the application not meet the entrance criteria, fees will be refunded to the applicant minus \$156.51 administrative fee.

Name of University and Program
 Date enrolled (MM/YYYY)..... Expected year of completion (MM/YYYY).....

- \$845.66 - College Partners - Certificate Program

Name of Institution and Program
 Date enrolled (MM/YYYY)..... Expected year of completion (MM/YYYY).....

Method of Payment

Visa Master Card American express Cheque enclosed (payable to CCHL)

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Number

Name on the Card (please print):

Expiry Date: _____ - _____ (MM/YYYY) Signature:

Information:

Sylvie Delencourt

Director, Certification, Leadership Development and Chapter Support

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Huei-Ling Tsuei

CHE Program Coordinator

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c/o Professional Designation Programs

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