

## Executive Director, Knowledge Institute Children's Hospital of Eastern Ontario (CHEO)

Location: Ottawa, Canada

CHEO is one of the few stand-alone, global leaders in paediatric health and is home to nearly 4,500 staff, medical staff, and learners dedicated to helping children and youth live their best lives. Ranked in the top 1% of Canadian hospitals for the digitization of its clinical infrastructure, CHEO combines excellence in clinical care, research, and education to advance seamless care that is provided where, when, and how it is needed. Every year, CHEO helps more than 500,000 children and youth from Eastern Ontario, Western Quebec, Nunavut, and Northern Ontario. Patient satisfaction surveys have several times identified CHEO as the best place for paediatric care in Ontario and Forbes Magazine has twice named the organization as the best place to work in Canadian healthcare. CHEO's President and CEO, Alex Munter, was awarded favourite CEO of the year by Faces Magazine in 2020.

Since 2004, the Knowledge Institute on Child and Youth Mental Health and Addictions has supported Ontario child and youth mental health agencies, communities, and decision makers to help young people in our province develop in ways that expand their future opportunities and ensure lifelong mental health.

Reporting to the VP, Integrated Mental Health and Addictions, the **Executive Director** has ultimate responsibility for the successful leadership and management of the Knowledge Institute on Child and Youth Mental Health and Addictions.

In partnership with key provincial and community stakeholders, the Executive Director will develop a vision and strategic plan for the Knowledge Institute. They will lead and partner with key staff in implementing the strategic plan. They will collaborate with senior leadership to create operational plans and related programs/services to achieve the strategic goals of the Knowledge Institute, ensuring they meet the expectations of partners and funders efficiently and effectively. The Executive Director will ensure financial accountability for the Knowledge Institute and will oversee the planning, implementation, and evaluation of the Knowledge Institute's programs, services, and special projects. They will monitor the day-to-day delivery of the programs and services of the Knowledge Institute to ensure quality is maintained or improved. The Executive Director will liaise with the Ministry of Health, the Ministry of Education, and other Ministries as required. As well, there is important collaboration with CHEO's finance department to secure adequate funding for the ongoing operation of the organization. They will communicate with CHEO internal and provincial external partners to keep them informed of the work of the Knowledge Institute and to identify changes in partners needs across the province.

As the ideal candidate, you possess a minimum of 10 years formal leadership experience gained in a complex environment, and bring a proven ability to implement large-scale strategic initiatives, lead program development, facilitate systemic change, and support the growth of teams. You have your Master's degree in a relevant discipline, as well as knowledge of health care delivery systems, in particular child and youth mental health. The Executive Director will need financial planning and management experience, as they will be accountable for the development of a comprehensive budget, including the use of sound bookkeeping and accounting procedures.

You are known for your exceptional interpersonal skills that allow you to cogently communicate, motivate, and present to staff in all departments and levels, and to foster an inclusive environment that achieves results by valuing, supporting, and rewarding collaboration.

This is a unique and exceptional leadership opportunity where your work has a positive impact on paediatric care. To submit your application, please send an updated CV and cover letter to Claire Leroux at [cleroux@boyden.com](mailto:cleroux@boyden.com) and state the title of the position in the subject line of your e-mail.

*We thank all applicants for their interest, however only those under consideration for the role will be contacted.*

*CHEO is committed to building diverse, equitable, inclusive, and accessible working environments and welcomes those who would contribute to the further diversification of staff including, but not limited to, women, racialized persons, Indigenous peoples, persons with disabilities, and persons of any sexual orientation or gender identity to apply.*