

CHE PROGRAM FAQ

CHE APPLICATION

For a CHE Overview document visit:

https://www.cchl-ccls.ca/document/2756/CCHL-CHE_Select_Overview_ENG.pdf

What is the difference between the CHE Legacy Program and the CHE Select Program?

The CHE Legacy Program is the version of the program that was used to earn the CHE designation prior June 1, 2019. It was discontinued when the refreshed CHE Select Program was launched on June 1, 2019.

The CHE Select Program is fully aligned to the LEADS in a Caring Environment framework and includes the addition of a LEADS Learning requirement (which is available for an additional cost). The CHE exam has also been eliminated from the program.

How will the CHE Select program affect those currently enrolled in the CHE Legacy program?

The CHE Select Program launched on June 1, 2019. All new CHE applicants after that date will enter the CHE Select program.

The CHE Legacy program (the CHE program currently in place) will continue to run for those currently enrolled in the program. The CHE exam (a requirement of the CHE Legacy program) will be available for one year after the launch of the CHE Select program.

CHE Legacy candidates may transfer to the CHE Select program for a fee of \$600.00 + tax.

Do I have to become a member of the Canadian College of Health Leaders (CCHL) to apply to the CHE Program?

Yes, to be eligible to apply for the CHE Program, you must be a member in good standing of the College.

I am ready to apply to the CHE Program. What documents will I need?

- Detailed CV
- Copy of university degree (photos, scans, and/transcripts are accepted)
- 1 Letter of Support from a current/past supervisor or a CHE certified member (You may complete and use the Letter of Support Form located on the CHE's application page in lieu of a Letter of Support should you not have one readily available.)

Which category should I sign-up for?

Depending on your current employment, education, and background you can apply to a variety of categories:

- **Regular** (applies to anyone not in any of the other categories below)
- **Student** (must be enrolled in Programs with CCHL Strategic Alliance Academic Partner)
- **Employer Partnership** (must be employed by an organization with a CCHL Strategic Alliance Employer Partner)
- **LEADS 360 Assessment Pre-Qualified Candidates** (must have completed a LEADS 360 Assessment within 18 months of application)
- **LEADS Inspired Leadership Program (LIL) Bundle** (must register for the LIL program simultaneously; will receive an additional \$200 in savings on the LIL)

What are the fees associated with the CHE Select program?

The CHE Select application fee is \$1,800.00 (Regular Category) + tax and includes:

- LEADS 360 Assessment
- 90-minute coached debrief by a certified LEADS Executive Coach
- Guidance and feedback on the Leadership Development Plan
- LEADS in Action
- All evaluations

The CHE registration fee does not include the cost of a LEADS Learning series or equivalent.

See the CHE Fees page for more pricing options:

<https://cchl-ccls.ca/site/pd/program/CHE/fees?nav=sidebar>

You may apply for the CHE Select program for a fee of \$1,275.00 + tax if you have completed a LEADS 360 Assessment and coached debrief within the past 18 months.

Partnership application fees are available for individuals associated with organizations that have strategic alliances with the CCHL through academic programs, employer agreements and certificate programs. Visit https://cchl-ccls.ca/site/cert_che_alliances to find out if you are eligible.

What does Advanced Standing to certain CHE Program components mean?

You may be further along in achieving the CHE designation than you realize. If you have completed a LEADS Learning Series, or a LEADS 360 Assessment in the past 18 months you are already part way done. See the [CHE Program's Advanced Standing page](#) for more information.

The LEADS Learning Series is one of four (4) components in the CHE Select Program and the only one that has an additional cost associated with it. Regardless of when you completed your LEADS Learning Series, if you have already completed this component, you are exempt from completing it again. Saving \$2,000+ and 18 months of work towards your CHE designation.

A LEADS 360 Assessment is one of four (4) components in the CHE Select Program. If you have already completed this component within the past 18 months, you qualify for a discounted rate of \$1,275 on the CHE Select Program. A savings of \$525! In addition, you are significantly reducing the amount of work required to achieve your CHE designation.

Who is eligible to benefit from an academic strategic alliance?

Only those who are currently enrolled in the listed strategic alliances are eligible to apply under this category. Visit: <https://cchl-ccls.ca/site/pd/program/CHE/alliances?nav=sidebar> to find out if you are eligible.

What is proof of enrolment for CHE application through a strategic alliance? Can I send you my transcript?

Applicants will need to provide a proof of enrolment to support their eligibility applying under the strategic alliance. Please note that transcript, receipt of tuition fee, screen shot of student profile in the program, course enrolment or acceptance letter to the partnered program are considered as proof of enrolment.

My program or employer is not listed in the application as a partner, how can my employer or program become a College partner under the CHE Program?

CCHL always welcomes new employer partners. To discuss this opportunity, please contact CHE@cchlcccls.ca

Should I complete the Prior Learning Assessment Recognition (PLAR) if I have a degree?

No. Only individuals who do not have a University Degree need to complete and pay for the PLAR. Please refer to Guidelines for the proof of equivalency if your degrees are from overseas.

I am concerned about my Prior Learning Assessment Recognition (PLAR). What do I need to know?

Once you complete and submit the PLAR form located on the CHE application page, (summarizing your learning from work experience, leadership capabilities, and professional development related to healthcare management), it will be reviewed by the CHE's Professional Standards Council and will then recommend that the PLAR be accepted or not for your CHE application. For a CHE PLAR Guidelines and Instructions document visit:

https://www.cchl-ccls.ca/document/2760/CCHL-CHE_Select_PLAR_Guidelines_ENG.pdf

Does volunteer work count toward health-related leadership experience?

For those holding a University Degree you need a minimum of two consecutive years' experience in a health-related field through combination of the following:

- Health-related work experience in public or private sector, Canadian health organizations, government or broader industry;
- Volunteer health leadership experience in public or private sector, Canadian health organizations or government*;
- Volunteer experience involving health leadership and decision-making (e.g., as a Board member, working with Management, and/or leading initiatives)*;
- Volunteer experience must be within the health care sector, may not equal more than 6 months (calculated based on a 37.5-hour work week) of the 2 years of total work experience, and must be within the last three years, OR, hold five years of progressive experience in a health-related field and be able to demonstrate progressive and cumulative educational/ professional

advancement in health leadership by applying for a Prior Learning Assessment Recognition (PLAR). Please note that there is an additional fee for the PLAR.

The five years of progressive experience in a health-related field may be attained through a combination of the following:

- Health-related work experience in public or private sector, Canadian health organizations, government, or broader industry;
- Volunteer health leadership experience in public or private sector, Canadian health organizations or government*;
- Volunteer experience involved health leadership and decision-making (e.g., as a Board member, working with Management, and/or leading initiatives)*

**Volunteer experience must be within the health care sector, may not equal more than 1 of the 5 years of total work (calculated based on a 37.5-hour work week)*

For the CHE program application, what should my curriculum vitae include to demonstrate my health-related leadership experience?

Your curriculum vitae should include:

- Your education degrees obtained, and date conferred,
- Your health-related leadership progressive, professional work experience. Sufficient details regarding positions held, key leadership responsibilities, and completed deliverables/outcomes are helpful to assess your experience, capabilities, and successes. Start month/year for each position and completion month/year (when applicable).
- Should you hold multiple positions at any given time, please indicate if these are full-time (based on 37.5-work week) or part-time; and stipulate the number of hours/per month, e.g., September 2013 – April 2014; 10hrs/month.
- You can also include the position description issued by the employer/organization as supporting document. If there is any part-time position or volunteer experience, please indicate in your CV how many hours per month for those positions so we can consider those positions and whether your experience meets the criteria, e.g., September 2013 – April 2014; 10hrs/month. A list of your research and/or publications may also be incorporated, if relevant.

Does my curriculum vitae have to be aligned with the LEADS domains?

Your curriculum vitae does not have to be aligned with LEADS. However, some CHE candidates have found it helpful to reflect on the LEADS domains and their related experiences and skills. This exercise is formalized in the CHE Leadership Development Plan, the second component in the program, after acceptance into the CHE Program.

Can I apply to the CHE Program if I only have health leadership experience outside of Canada?

Yes.

Do I need proof of equivalency for my credentials obtained outside of Canada?

Yes, degrees must be from a recognized Canadian accredited University. Should you have a degree from a foreign University, you must provide proof of equivalence by a Canadian accredited university. Please consult the Canadian Information Center of International Credentials for further information at: <http://www.cicic.ca/indexe.stm>.

What should be included in the Letter of Support associated with my CHE Program application?

The Letter of Support must be provided by someone who is your supervisor in an employment context or someone that is CHE or FCCHL certified. The letter should speak to your health-related experience, skills, expertise, and personal qualities at your workplace; and how these position you for success in the CHE Program. The letter may highlight your capabilities or recent accomplishments that are noteworthy. The additional purpose of the Letter of Support is a commitment by the author to support your journey through the CHE process as a mentor and source of support. CCHL uses Letters of Support to ensure there is a positive endorsement of your skills and attributes and that you have a source of support through the process. Letters of Support need to stipulate your name and must be signed.

What if I am having difficulty getting a Letter of Support?

If you are not able to provide a Letter of Support, you can complete the “Letter of Support Form” prior to beginning the application. This completed form will be attached to the CHE application and reviewed by a CHE member. Once approved, it will serve as your Letter of Support.

Can I work with a Mentor when enrolled with the CHE Program?

Our one-on-one CHE Mentorship Program is available to those who are enrolled in the CHE Program. Through the CHE Mentorship Program, CHE candidates/mentees along with their mentors could expand their capacity to succeed as leaders. By participating in this program, mentees gain tacit knowledge and greater insights into Canada's health system as they complete the elements required to receive the CHE designation. For more information about the CCHL mentorship program visit: <https://www.cchl-ccls.ca/site/pd/mentorship/program?nav=sidebar>

When can I apply to the CHE Program and how long does it take to complete?

You can apply to the CHE Program at any time. The Program is self-directed, online, and it can be completed at your own pace, within a three-year timeframe. Depending on which program components you need to complete, the average time the program takes to complete is 1.5 years.

How do I qualify for the LEADS Inspired Leadership Bundle discount?

To qualify for the CHE/LEADS Inspired Leadership Bundle, you must commit to purchasing both the CHE and the LEADS Inspired Leadership at the same time. You get \$200 off each product. Therefore, you save \$400 for a total price of \$3,295. Click here for more information on the [LEADS Inspired Leadership Bundle](#).

Once I complete my last CHE Program component requirement (Program Evaluation) when will I be able to use my CHE designation?

You can use the CHE designation once all the components of the program are complete, and the College Professional Standards Council and the Board of Directors grant you the CHE designation. You will receive a letter (via email) from the CCHL inviting you to use the "CHE" designation. This final step can take up to 2 months. You will then be invited to participate in that year's CHE convocation ceremony which is usually held each May or June.

IN THE CHE SELECT PROGRAM

General Information

How familiar do I have to be with the LEADS framework to be successful in the CHE Program?

CHE candidates are urged to become familiar with the LEADS domains and capabilities, when preparing to enter the CHE, Select Program. Expertise in the LEADS domains, capabilities and behaviours will be developed as the candidate moves through the requirements to complete the CHE.

How do I recover my username or password?

If you have lost your username or password, click on the Member's Login on the college website which will bring you to another screen. You will see a box with the heading: **Forgot Your Login/Password?** Type in your e-mail and click on Retrieve. Our server should send your personal information to you within a few minutes.

CHE Program step 1 - LEADS 360 Assessment

For a CHE LEADS 360 Assessment Overview document visit: https://www.cchl-ccls.ca/document/2757/CCHL-CHE_Select_LEADS_360_Assessment_Overview_ENG.pdf

When is the LEADS 360 Assessment initiated and who coordinates it?

Your LEADS 360 Assessment will be initiated automatically as soon as your CHE Program application is approved. A member of the CHE team will be in touch with you up to 5 business days after your approval to coordinate the 360 process.

Is the completion of the LEADS 360 Assessment time sensitive and how long will my responders have to complete the Questionnaire?

You will have 6 months to complete the LEADS 360 Assessment component. Once you initiate the 360 process it is approximately 9 weeks to finish this component. Your responders will be given detailed instructions with 3 weeks to complete the questionnaire. The questionnaire itself takes approximately 30-40 minutes to complete.

How well should the 360 Assessment responders know me?

Ideally people will have worked closely with you for at least 6 months, or more. They should be able to answer questions regarding your character and workplace behaviours.

Can a responder be a colleague I worked with outside of Canada?

Quite often our candidates have responders from another country, so it is not a problem if the responder is English or French speaking and has worked with you within the past two years.

I am currently compiling a list of responders, is there any specific criteria?

A template and responder category descriptions will be provided for you. The typical responder categories are Supervisor, Direct Reports, Peers, External, Others (a catchall category for responders whose feedback you would like but they do not fit neatly into the other categories).

Do I need to wait for an acceptance from my responders before I submit my responder list?

No, you do not need to wait for an acceptance before you submit your list. Responders can be easily removed if they do not wish to participate.

How many responders should I gather for the 360 Assessment?

We ask for a minimum of 12 to 15 responders and a maximum of 25.

Will I be able to choose my coach?

No, an experienced LEADS certified CHE coach will be assigned to you.

CHE PROGRAM STEP 2 - Leadership Development Plan (LDP)

When is the Leadership Development Plan due to be uploaded to my [CHE Portal](#)?

You will have 6 months to complete and upload the LEADS 360 Assessment and the Leadership Development Plan to your [CHE Portal](#). Please note that they are both due at the same time and that you are responsible for uploading the documents.

Do we work on the Leadership Development Plan with our coach during the 90-minute debriefing session?

The candidate is expected to complete the LDP on their own and submit it to their coach for a reading review. The coach will either accept it as written or make suggestions for changes.

CHE PROGRAM STEP 3 - LEADS Learning

For a CHE LEADS Learning Overview document visit: https://www.cchl-ccls.ca/document/2759/CCHL-CHE_Select_LEADS_Learning_Overview_ENG.pdf

What are the options to complete the LEADS Learning requirement?

LEADS Learning or equivalency may be completed through an array of options. Please see your options below:

1. The new [LEADS Leadership Foundations program](#) was developed, internally at the College, as a full cohort-based, leadership journey, and not only a LEADS Learning Series. It is facilitated by a certified LEADS Facilitator and includes interactive webinars, domain based

- self-assessments, and reflections submission work in between each domain. The webinars are pre-scheduled, and the programs lasts approximately 3 months. It meets the CHE Program's equivalence for the LEADS Learning Series and it also serves as preparation for the LEADS in Action Project.
2. The LEADS Learning Series offered by LEADS Canada either through your organization, the [LeaderShift](#) program, or through a public offering.
 3. The online LEADS Learning Series available through [CHA Learning](#) at HealthCareCAN
 4. A LEADS Canada approved equivalent program through your organization. These equivalent programs are designed by organizational LEADS Facilitators and are submitted for review and approval by LEADS Canada.
 5. A licensed LEADS Learning Series equivalent program. These programs are submitted to LEADS Canada for review, approval, and licensing arrangements.
 6. Mapping formal leadership learning experiences to the LEADS framework for review. If learning is required for a single domain upon review, you may take that single domain through the online course available at CHA Learning.

[I have completed several Leadership courses. What is the simplest approach for enrolling and submitting documents for assessing the possibility of advanced standing?](#)

The most economical and efficient option to meet the LEADS Learning requirement is to map your independent learning and experiences to the LEADS framework. Once you have submitted the online form available via your [CHE Portal](#), a LEADS content expert will review the form and inform you of your equivalence. There is a \$225 plus tax admin fee for this option.

If additional learning is required for a single domain upon review, you may complete the learning through the [LEADS Leadership Foundations program](#) or the [LEADS Inspired Leadership Program](#) for an additional fee of approximately \$400 per module.

[I completed my Leads Inspired Leadership Program and now need to upload my transcript to my CHE Portal. Can you tell me how to do this?](#)

You may upload your statement of marks to your CHE Portal as a proof of completion. To do so, please follow the instructions below.

1. Login to your [CHE Portal](#)
2. Go to "4. Requirement C: LEADS Learning" and click on "Submit LEADS Learning".
3. Choose "Option One" from the dropdown menu and click on next.
4. Upload your statement of marks
5. Wait for approval and next steps (this should happen very quickly)

CHE PROGRAM STEP 4 - LEADS in Action Project

[How can I tackle my LEADS in Action Project?](#)

Please ensure that you carefully read the LEADS in Action Project Guidelines which includes all the criteria required to write your project. The guideline document can be found here: https://cchl-ccls.ca/uploaded/web/CHE/CHE_Select/CCHL-CHE_LEADS_in_Action_Guidelines_ENG.pdf

How can I choose the best LEADS in Action project for me?

The LEADS in Action Project is intended to be relevant to the CHE candidate's current work environment. You can choose work on a case study or focus on a current leadership issue/area of interest in your workplace. In either case, you will demonstrate leadership capability by summarizing findings in a Briefing Note. The Briefing Note will give you the opportunity to identify, analyze, and recommend the decisions to be made, and the actions needed to resolve the issue. If you are unsure which option is best for you, review the case studies to determine if any of them appeal to you, compared to a current leadership issue in your workplace that you could explore.

Do I need to follow the project guidelines?

You will be evaluated on each section of the LEADS in Action Project. You must earn a minimum of 70% in each of those sections. Not following the guidelines will impact your results negatively.

CHE Program step 5 - Candidate Self-Evaluation

Who do you suggest I ask to be my referee?

A referee can be a mentor figure or someone who has worked closely with you and can provide a reference regarding your professional abilities. The referee does not need to be a member of the college or your supervisor.

Do I send my candidate Self-Evaluation directly to my referee?

No, please upload your completed Self-Evaluation to your CHE Portal. We will contact your referee with a requested timeline and ask that they return the final document to the CHE mailbox.

Once I submit the Self-Evaluation, how long will it be before I know the result?

Once submitted, the Self-Evaluation process takes approximately 5 weeks for you to receive your result. This includes the referee evaluation (2 weeks) and the CHE Peer Assessment Panel final assessment (3 weeks).

CHE Program step 6 - Program Evaluation

Is my CHE Program Evaluation a factor in my success in the program?

This is not a success factor, but it is required to complete the program. The College uses this feedback to help improve the CHE Program on a regular basis.

CHE Program step 7 - Uploading Degree (Applies to candidates in the Student category only)

Do I need to upload a copy of my degree to receive the CHE designation?

Candidates in an academic strategic alliance partnered program must provide a proof of completion or their degree prior to being awarded the CHE designation. This may be uploaded to the candidate's [CHE Portal](#).

CHE Designation and Beyond

Can you provide some information about the 2021 CHE convocation ceremony?

The CHE convocation which was originally scheduled to be held on May 30, 2021 in Montreal, Quebec will now be presented virtually on the same date at 1:00 p.m. EDT. During this virtual ceremony, you will receive recognition of your achievement and you will see a brief presentation on Leadership in a Crisis by Dr. Jaason Geerts.

Attendance to the convocation ceremony is complimentary for you and your guests. However, pre-registration will be required. Please note that an invitation will be sent in early spring.

Once I receive the CHE designation, can I use it publicly?

Yes. Once all CHE program components have been successfully completed, the Professional Standards Council will recommend to the College Board of Directors to confer the designation. You may then begin using the CHE designation. You can use this on your CV, business cards, when meeting other health leaders, and in other professional activities. CCHL encourages CHE members to highlight the value of the designation and to champion its use across the health system. The designation recognizes effective leadership in Canadian health services and is a mark of your professionalism.

What is my commitment to the College after obtaining the CHE designation?

As a certified member you have three (3) obligations to maintain your CHE designation:

1. Continue to be a member in good standing with the College. Only members of the College in good standing may use the CHE (Certified Health Executive) designation. If College membership is discontinued the CHE designation will be revoked.
2. Obtain the necessary Maintenance of Certification (MOC) credits, as per the College policy and guidelines. The College has long seen Maintenance of Certification (MOC) as an integral part of the certification process. It is an activity through which Certified Health Executives and Fellows demonstrate their commitment to lifelong learning and to remaining current in their chosen profession.
3. New CHE graduates are required to participate in the National Mentorship Program or the CHE Mentorship Program for a minimum of two years.

I have had to take a break from my CCHL Membership. I understand that you can be a non-member for 3 years without losing your CHE. Is this correct?

Our policy states that should you let your membership lapse, there is a three-year timeframe for your CHE reinstatement. To be eligible for reinstatement you will be required to apply for certification and pay the CHE reinstatement fee of \$450 plus tax. Beyond the three-year timeframe, you will be required to complete the full CHE Program.

MOC Credits

For the CHE MOC Overview please visit: https://www.cchl-ccls.ca/document/2758/CCHL-CHE_Select_MOC_Guidelines_and_Policies_ENG.pdf

How do I know when to submit MOC credits?

MOC credits are recorded online in a 5-year blocks determined by the College. CHE members can submit their credits anytime during the five years by logging in to their profile. The five- year block is noted in the homepage of CHE members' profile as reminder. In the same homepage, CHE members can access to the history of MOC submission as well the MOC Policy & Requirements for their reference. For more information in the MOC Program, please refer to the MOC FAQ and MOC Policy & Guidelines on the College's website.

Are MOC I and MOC II credits interchangeable?

Once you have earned the minimum required number of MOC I credits based on the year of certification (see # 7) any surplus MOC I credits will be counted towards the total credits required for compliance. However, if you have obtained more than the required number of MOC II credits, any surplus will not be used towards your MOC I credits.

Are my MOC credits automatically entered?

No, your MOC credits are not logged automatically. You are responsible for tracking your credits and ensuring your compliance at the end of the 5-year block.

The individual CHE or Fellow is also required to keep a separate, auditable, record of any SDLP (self-directed learning projects). As well as the basic information in the preceding paragraph, each record of an activity must contain information on the points numbered one through six outlined in the documentation paragraph of the SDLP section of MOC Category II credits.

To enter your credits online please follow these steps:

- **Step 1** - Go to the College www.cchl-ccls.ca :
- **Step 2** – Go to MEMBER'S LOGIN (top right hand of screen)
- **Step 3** – Enter your username and password
- **Step 4** – Scroll down to Maintenance of Certification (MOC) section
- **Step 5** – Click on New Submission to enter your credits
- **Step 6** – To check if you have entered your events for a specific year, click on View/Add Your Credits.
- **Step 7** - To help you record a pre-approved event, click on "2015-2019 Non-Chapter Events". This spreadsheet lists Category I and Category II MOC events. Enter the information requested on the form and click on "NEXT".
- **Step 8** - Repeat steps 5-7 if you have more events to submit. Also, events previously entered may now be edited from the "Maintenance of Certification" page by clicking the appropriate checkbox and then clicking the "Edit Checked" button. As well and if required, entries can be deleted on this page.

I do not remember which events I attended; does the college have a record of this?

No, if you are unsure which events you attended please refer to: Upcoming Events can be found here: <https://cchl.in1touch.org/client/calendar.html#sthash.fH0eWDdR.dpbs>

I have not been certified for the entire five-year block. Am I expected to get all 40 credits?

No, the five-year block that is coming to an end on December 31, 2024 runs from 2020-2024. The number of credits is pro-rated over the time you became certified within the current five-year block.

Below is the number of credits required based on the year you obtained your certification:

Prior to 2019 MOC I = 7 and 33 MOC II (2020) 6 MOC I and 27 MOC II

(2021) 5 MOC I and 22 MOC II

(2022) 4 MOC I and 17 MOC II

(2023) 3 MOC I and 12 MOC II

(2024) EXEMPT

To see the exact number of credits you require please log into the members' only section of the college www.cchl-ccls.ca and visit the MOC page.

I am a CHE/Fellows working internationally. Am I required to obtain all my MOC credits by the end of the five-year block?

Certified members working overseas during the five-year block, and who are unable to obtain MOC I credits, are required to obtain 66 MOC II credits, submit them online and to the College a professional development record for that period.

I am on Maternity leave or long-term disability. Am I required to obtain all my MOC credits by the end of the five-year block?

Yes. Maintenance of Certification (MOC) has long been seen by the Canadian College of Health Service Executives as an integral part of the certification process. Indeed, it is an activity through which Certified Health Executives and Fellows can demonstrate their commitment to lifelong learning and to remaining current in their chosen profession. At the end of this 5-year period, each CHE and Fellow is required to have earned a minimum number of MOC credits based on the year of their certification.

Ways to earn MOC I Credits while on Leave:

- Involvement with a chapter
- Take advantage of the Colleges increasing number of webcasts.
- Become an SDL reviewer or entrance exam marker

I am a member of the Canadian Forces and have been deployed or preparing for a deployment, am I required to obtain my MOC credits by the end of the five-year block?

Certified members working overseas during the five-year block, and who are unable to obtain MOC I credits, are required to obtain 66 MOC II credits and submit to the College a professional development record for that period.

I am currently working towards my PHD, can I use these studies towards MOC I credits?

No, your PhD studies **can only** be assessed for the maximum required 33 MOC II credits.

The best way to obtain MOC I credits is to be involved with the Chapter, to attend College events or to participate in College activities such as committees, working groups, marker or reviewer or participating as faculty with our strategic alliances.

- Take advantage of the Colleges increasing number of webcasts. For a complete list please click here: <http://library.cchl-ccls.ca>

- Another great way to get MOC I credits is to become involved with your Chapter

How do I become a reviewer or an exam marker with the College?

Becoming an SDL reviewer or exam Marker with the college is a great way to earn MOC I credits. In order to be selected as an exam marker or a reviewer you must meet the criteria, and submit your resume to CHE@cchl-ccls.ca for consideration.

To be considered and to request more information please contact CHE@cchl-ccls.ca

I am a surveyor with Accreditation Canada. How many MOC credits do I get for each survey and focus visit?

Each completed survey is worth 7 MOC I credits and each focus visit is worth 3 MOC I

Can I earn MOC credits from participating in Circle activities?

Yes, you can earn MOC I credits through interactions and participation in CCHL Circle activities. See how below: **10 Engagement points = 1 MOC I credit**

- Posting on a Live Feed or Forums = 1 point
- Commenting on existing posts – 1 point
- Attending Events & Webinars = 10 points
- Registering for Mentorship = 5 points

How do I become involved with my Chapter?

Our chapters are the local hub of the College, providing local professional development and networking opportunities. Members work tirelessly to provide expert advice and advocate for issues that are important to senior health leaders in the local community and across the country.

To become involved with your chapter please contact your chapter chair. To find the name and contact information for your chapter Chair please follow these steps:

1. Click [Chapter](#)
2. Select your chapter
3. On the left-hand side of the screen there is a chapter executive button. Clicking this button will bring you to a list of your chapter executives. Please contact the chapter chair in your area and ask how you can become involved.

Chapter Events

If you are interested in attending chapter events a complete list can be found [here](#)

Please keep in mind that this list is updated regularly, remember to check back often.

All educational activities as identified in the “Events / Professional Development” section of their website. These include:

- Power breakfast / Luncheon programs
- Educational conferences / workshops sponsored or cosponsored by the Chapter
- Assisting the Chapter in planning and organizing activities as may contribute to professional development
- Speaking at Chapter events

If you require additional information, please contact CHE@cchl-ccls.ca