

## **Hay River Health & Social Services Authority** **DIRECTOR OF FINANCE & OPERATIONS**

The Director of Finance & Operations (DFO) reports to the Chief Executive Officer of the Hay River Health & Social Services Authority (HRHSSA) and works as a member of the Senior Leadership Team.

The DFO is accountable for the effective and efficient management of the financial operations of the HRHSSA. This includes the provision of financial and accounting services encompassing full cycle accounting processes up to the completion of the annual consolidated financial statements and ongoing management reporting, treasury and cash management, and asset and risk management. In addition, the DFO position plays a lead role in the establishment and maintenance of the financial budget allocations and financial accountability for HRHSSA operations.

The DFO works within a Legislative and Policy framework and carries out responsibilities in accordance within the Government of the Northwest Territories (GNWT) acts, regulations, policies and procedures, including the Financial Administration Act (FAA) and the Financial Administration Manual (FAM).

This level of knowledge, skills and abilities are typically acquired through the completion of industry appropriate academic credentials, at minimum a recognized accounting designation is required (CPA). A post-secondary degree in a related field (Administration, Business, Commerce, Finance) is desirable; a post-graduate degree (MBA/MHA) is an asset.

Demonstrated in depth knowledge of GAAP in the application of accounting theories and principals; ability to understand and interpret Tax Acts and Regulations to ensure compliance with Federal and Territorial legislation; strong planning and financial analysis skills is required.

A minimum of 5 years of progressively more responsible experience, with 3 years in a management financial role within a large, complex organization is required.

A copy of the full Job Description can be found at [www.hayriverhealth.org](http://www.hayriverhealth.org) under the 'Employment' tab.

Located on the southern shores of Great Slave Lake, Hay River, Northwest Territories, offers a wide variety of winter and summer sporting and cultural activities, including camping, fishing, golf, skiing, curling, tennis, movie theatre, a swimming pool, as well as a public beach, a library with an active cultural program, and many more amenities. Hay River is an eleven-hour drive or a two-hour flight from Edmonton, Alberta. We also invite you to explore the Town of Hay River Web Site at <https://hayriver.com/>

Salary for this position is \$129,010 to \$184,300 and will be commensurate with experience and qualifications. A comprehensive benefits package and an annual Northern Allowance is provided in addition to the salary. Only applicants selected for an interview will be contacted. A job offer is contingent upon a satisfactory criminal record check with the RCMP.

**Ref. #: 016-24**

**Closing Date: Open until suitable candidate found**

**Please submit Resumes to:**

Human Resources

Hay River Health & Social Services Authority

37911 Mackenzie Highway, Hay River, NT X0E 0R6

**Phone** (867) 874-8342 **Fax** (867)874-8345

[hrhssa\\_competitions@gov.nt.ca](mailto:hrhssa_competitions@gov.nt.ca)

Hay River Health & Social Services Authority website: [www.hayriverhealth.org](http://www.hayriverhealth.org)