



**Weeneebayko Area Health Authority**  
19 Hospital Drive  
P.O. Box 664  
Moose Factory, ON  
P0L 1W0  
Canada

T: 705-658-4544  
W: [www.waha.ca](http://www.waha.ca)

## EMPLOYMENT OPPORTUNITY:

**Title:** Manager of Financial Services  
**Division:** Corporate Services  
**Location:** Moose Factory, Ontario  
**Reports to:** Associate Vice President of Corporate Services  
**Status:** Permanent Full-Time

The **Weeneebayko Area Health Authority (WAHA)** is seeking an experienced leader to fill the key role of **Manager of Financial Services**. Reporting to the AVP, Corporate Services, you will lead the daily operations of the financial services team, including Accounts Payable, Accounts Receivable, and Billing.

### Life at WAHA

A beacon of healing, wellness, and innovation, WAHA connects remote communities with the care they deserve. With spellbinding views surrounding each site, team members bask in the tranquility of the land, juxtaposed against a bustling workplace busy addressing the complex needs of the region. Here, we work with purpose, knowing each action matters. Patients are neighbours, family, and colleagues. Each day brings a challenge- the good kind that stretches you, helps you grow, and makes you feel vital. These hurdles birth opportunities to problem solve, develop new skills, and explore new roles. Here, we step into a version of ourselves once forgotten, overshadowed by the daily grind, and rediscover a deep connection with ourselves, the land, and each other. Here, we experience work with wonder.

**#WeAreWAHA**

### What We Do

There has never been a more exciting time to be at WAHA. We are an integrated health system providing the full continuum of care to the six communities of the western James Bay coast with over 500 employees, physicians, and partners in care. As a health authority, you will work in a unique setting where you have the opportunity to care for patients in all phases of their life journey, in all areas of their health experience. From Primary, Acute, and Mental Health, Dental, Specialty Clinics, Population Health and the WAHA Paramedic Service, the opportunities for growth are boundless. We provide community-based programming in all six of our communities, have six paramedic bases, three hospitals, four emergency departments, one community health centre and a total of 72 beds. Our guiding goal is to be a centre of excellence in Indigenous and remote healthcare. To make this goal a reality, we have formed partnerships with other centres of excellence to remove barriers and eliminate the inequity of health services access that have long impacted the patients that we serve.

At WAHA, we are leading the way in health transformation. Come and immerse yourself in the local Cree culture, work with dedicated and passionate colleagues, and live in beautiful northern communities with amazing community members. Our mission is to provide optimum healthcare as close to home as possible. You can be part of this rewarding experience. Come and find your adventure in the north.

### Who You Are

- A champion of positive change management and making a difference for underserved populations
- Demonstrates high emotional intelligence, integrity and accountability
- Action-oriented with a track record of achievement
- Leads self by demonstrating self-awareness, managing and developing themselves, and demonstrating character
- Engages others by fostering their development, contributing to healthy organizations, communicating effectively, and builds teams
- Achieves results by setting direction, strategically aligning decisions with vision, values, and evidence, takes action to implement decisions, and assesses and evaluates
- Develops coalitions by purposefully building partnerships and networks to create results, demonstrates a commitment to customer service, mobilizes knowledge to navigate socio-political environments
- Engages in system transformation by demonstrating system and critical thinking, encouraging and supporting innovation, orienting themselves strategically to the future, and championing and orchestrating change

### What You'll Do

- Manage accounting functions, including maintenance of general ledger, accounts payable, account receivable, and project accounting.
- Build and maintain a team required to meet the annual objectives of the organization.
- Focus on enhanced training and development opportunities, employee coaching, performance recognition, and management.

- Ensure accuracy and timeliness in all aspects for the Finance Department, including the accuracy of financial statements.
- Prepare and maintain process documentation with clearly defined roles and responsibilities and embedded controls.
- Recommend and implement process improvement solutions based on analysis of issues and implications.
- Perform month end and year end processes and is responsible for facilitating the year end audit.
- Maintain the chart of accounts and the accounting filing system.
- Ensure familiarity to department needs, department services, organization services, and available resources.
- Build effective relationships and partner with internal and external stakeholders to develop and maintain inputs, controls, and key assumptions required for financial modelling, annual operating, and capital budgeting.

### What You Bring

- Bachelor's degree in Commerce or Accounting, or willingness to obtain is preferred
- Chartered Professional Accountant designation is considered an asset
- 3-5 years in a high-level finance position
- Experience with finance statistics, software, and Meditech is considered an asset
- Experience working in a healthcare setting or a related public sector
- Knowledge of public sector finance, with specific knowledge of hospital finance

### What We Offer

- Competitive Base Salary
- Hospitals of Ontario Pension Plan
- Group health, welfare, and Employee and Family Assistance Program Benefits
- Relocation paid by the organization
- Housing provided by the organization
- Annual retention bonus, a northern living allowance, and vacation travel bonus (all pensionable earnings)
- Be part of an organization leading health transformation in the remote north
- Ability to work with a purpose, connected to an amazing community and culture, with opportunities to learn and grow

### Join our Team

The successful candidate must provide a valid Criminal Record Check within a specified time frame

Please apply in writing, providing three recent work references, quoting **Competition #2024-282** by no later than **Friday, December 27<sup>th</sup>, 2024 at 12 noon** to:

Human Resources  
Weeneebayko Area Health Authority  
P.O. Box 664  
Moose Factory, ON P0L 1W0

- Resumes can be emailed to [jobs@waha.ca](mailto:jobs@waha.ca) or faxed to 705-658-4917
- For more information contact the Human Resources team by email above
- Only those selected for an interview will be contacted
- Internal applicants who meet the qualification and experience requirements and are in good standing with the organization's attendance management policy are strongly encouraged to apply.
- **Please be advised that in order to be eligible for employment at Weeneebayko Area Health Authority, all new hires must have received the full series of a COVID-19 vaccine or combination of COVID-19 vaccines approved by Health Canada**

Weeneebayko Area Health Authority is an inclusive employer. Accommodations are available in accordance with the Ontario Human Rights code and Accessibility of Ontarians with Disabilities Act, 2005.