



Hay River Health & Social Services Authority
Administration des services de santé et des services sociaux de Hay River

Manager, Continuing Care (EXCLUDED)

Salary: Range 20, \$124,449 to \$148,668 (\$63.82 to \$76.24/hour)

Status: Full-time, Indeterminate

Competition #: 080-24

Closing Date: Open until suitable candidate found

Reporting to the Director of Client Services and working as a member of the management team the Manager of Continuing Care is responsible for the planning, developing, monitoring and evaluating the day-to-day operations of the Continuing Care programs, including Recreation Therapy, Home Care, Long Term Care and Supportive Living Services. These programs are provided at the residential care facility of Woodland Manor, the Supportive Living Campus, and an offsite location. Residents/clients require various levels of care due to physical and or cognitive decline/disabilities.

The incumbent is responsible for administering a budget of approximately \$7.16 Million and directly supervises 30 indeterminate positions including the Resident Care Coordinator, LPNs, and LTCA's, Activity Coordinators, SLS Program Supervisor, Home Care Supervisor, Client Monitors, and Administrative staff. Indirectly supervises and additional 30 indeterminate staff, Day Program Facilitator, SLS-LPN, Home Support Workers, Home Care RNs, Home Care LPN, POSWs and RCAs.

The incumbent works with other Client Care Managers and teams to ensure proper assessment; planning, implementation and evaluating of client/resident care outcomes.

The position is out-of-scope and provides first level management and leadership to Continuing Care Services. The incumbent functions as a member of the management team.

Programs and services are managed in accordance with the Hay River Health and Social Services Authority's philosophy, policies and objectives, the collective agreement, relevant legislation, the Canadian Nurses Association, and the Department of Health and Social Services Program Standards for Continuing Care.

Qualifications:

- Experience in exercising professional judgment and problem solving.
- Knowledge of professional and legal components of nursing practice and current understanding of long-term care health care issues.
- Demonstrated strong interpersonal and leadership skills.
- Excellent oral and written communication skills.
- Good computer skills and knowledge.



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- Experience with planning, developing and managing strategic, operational and program budgets and equipment.
- Ability to train and develop staff potential.
- Ability to develop schedules and understand staffing with modified schedules
- Knowledge and experience in quality improvement and risk management programs.
- Experience in dealing with human resources issues including knowledge and experience in interpreting and applying collective agreements.
- Proven experience in prioritizing demands in high volume constantly changing environment.
- Must be resourceful and innovative
- Knowledge and experience in a clinical care discipline and ability to promote high standards of practice, education, and administration to achieve quality care.
- Experience in producing results and functioning in a team-based setting.
- Able to function in a multi-cultural environment while maintaining sensitivity to others' situations and feelings.

These skills are generally acquired through the successful completion of a Bachelor of Nursing Program. Current NWT registration is required. A minimum of five years related experience in a long-term care setting and three years of management experience preferred.

Must be able to acquire within a reasonable time frame and remain current with the following mandatory certifications:

- Blood Glucose Monitoring
- WHMIS
- Back Injury Prevention Program
- Occupational Health and Safety
- Fire training
- BLS Certification
- Hand Hygiene
- Non-Violent Crisis Intervention

Supportive Pathways education is required, when available.

In addition to an attractive salary, we offer a Northern Allowance of \$2.73 per hour up to \$5,332 per year. All job offers are subject to references, a satisfactory Criminal Records Check (including vulnerable sector search) and an Employee Health Risk Assessment. Only those candidates selected for an interview will be contacted.

For full job description, including required knowledge, skills & abilities, please see job posting/job description on our website at www.hayriverhealth.ca under the 'Careers' section.



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How to apply:

Applicants should send their resume via email to hrhssa_competitions@gov.nt.ca